

Regular Session Meeting Minutes

October 24, 2024

A regular meeting of the London Public Library Board was held on the above date at 5:30p.m. in the Central Public Library Friends of the Library Board room with the following present:

From the Board: B. Gibson (Chair), B. Allison, S. Collyer, S. Desserud, Z. Hashmi, H. Jack, J. McCall, Councillor S. Trosow

From Management: C. Abraham, C. Ashby, M. Ciccone, H. El Birani, E. Hobin, B. Holme, L. Gaur, J. Macdonald, A. O'Sullivan.

Minutes Taken by: A. Bradford

1.Apologies

a. Councillor P. Cuddy, N. Collister, E. Sutter

2.Disclosures of Interest

3.Changes to and Adoption of Agenda

It was MOVED by S. Collyer and seconded by S. Trosow that the Agenda be ADOPTED.

4.Report on Matters from Confidential Session

B. Gibson reported that a legal matter pertaining to property was discussed.

5.Approval of Minutes

a. September 19, 2024

It was MOVED by S. Collyer and seconded by B. Allison to APPROVE the meeting minutes of September 19, 2024.

6.Business Arising from the Minutes

No business arising from the minutes.

7.Delegations and Presentations

a. Byron Branch

Byron supervisor D. Franke delivered a presentation about the Byron Branch.

8.Reports from Committees, Members and Staff Requiring Board Action

a. Administratively awarded contracts – Delay

M. Ciccone stated that the Administratively awarded contracts would be presented to the Board at the December 5, 2024 meeting.

It was MOVED by Councillor Trosow and seconded by S. Collyer to DELAY the administratively awarded contracts until the December 5, 2024 meeting.

b. Personal Device Policy

M. Ciccone reported that with the increase and improvement of systemwide software infrastructure, the Library requires a Personal Device Policy due to the availability of easily downloaded apps. M. Ciccone stated that this policy has undergone legal review. The Board discussed its implications concerning the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). M. Ciccone also mentioned that it is further guided by the Library's Privacy Policy.

S. Collyer requested a verbal update re: MFIPPA.

It was MOVED by S. Desserud and seconded by S. Collyer to APPROVE the Personal Device Policy.

c. Financial Update as of Sept 30

L. Gaur presented the Library's Financial Update.

It was MOVED by S. Collyer and seconded by H. Jack to APPROVE the Financial Update.

d. Sherwood Renovation Contract Approval

M. Ciccone reported that the contractor selection is still being finalized due to a delay. A Board Meeting via Zoom is expected to be called next week or so to review recommendations for approval.

e. Updates from Other Board and Commissions

S. Collyer updated the Board that the Downtown London AGM will be held on Nov 5, 2024, and that the Western Fair AGM is Nov 7, 2024.

9. Consent Items

a. Draft Agenda – December 5, 2024

b. In the Media and Upcoming Events of Interest

It was MOVED by Z. Hashmi and seconded by B. Allison to APPROVE the Consent Items as presented.

10. Inquiries and Other Business

None

11. Adjournment to Confidential Session

It was MOVED by S. Collyer and seconded by B. Allison to enter into the Confidential Session.

At 5:56 p.m. the board entered into the in-camera session.

12. Adjournment

It was MOVED by S. Collyer and seconded by H. Jack to Adjourn to the public session of the meeting.

At 6:21 p.m. the board meeting ADJOURNED.