



## REPORT TO THE LIBRARY BOARD

DECEMBER 5, 2024

**SUBJECT:** 2025 Annual Agenda

**PURPOSE:** For Approval

**PREPARED BY:** Nancy Collister - Director Customer Service & Branch Operations, Michael Ciccone, CEO & Chief Librarian

**PRESENTED BY:** Michael Ciccone

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### **RECOMMENDATION:**

It is recommended the Board approve the following annual agenda for 2024.

### **BACKGROUND**

The appended schedule is subject to change.

### **NEXT STEPS:**

The schedule for 2026 will be submitted in December of 2025.

## LONDON PUBLIC LIBRARY BOARD 2025 ANNUAL AGENDA

<b>Date</b>	<b>Policy Review and Revision</b>	<b>Reports and Recommendations</b>	<b>Scheduled Presentations</b>
<b>Jan</b>	<ul style="list-style-type: none"> <li>• Charter of Library Use</li> <li>• Rules of Conduct</li> <li>• Unattended Children</li> <li>• Internet Service/Technology</li> </ul>	2025 Budget Approval	Wolf Performance Hall
<b>Feb</b>	<ul style="list-style-type: none"> <li>• Fund Development Gift Acceptance</li> <li>• Investment (3 year)</li> </ul>	<ul style="list-style-type: none"> <li>• 2024 Q4 Statistics</li> <li>• Requests for Reconsideration / Collection Challenges 2024</li> <li>• Fund Development 2024 Report</li> </ul>	Crouch
<b>Mar</b>	<ul style="list-style-type: none"> <li>• Records Management</li> <li>• Credit Card (3 year)</li> </ul>		
<b>Apr</b>	Procurement Policy (pending City of London revision)	2024 Audited Financial Statements	Landon
<b>May</b>	Volunteer Program	<ul style="list-style-type: none"> <li>• 2025 Q1 Statistics</li> <li>• Financial Update through April 2025</li> </ul>	Jalna
<b>Jun</b>	Video Surveillance		
<b>Sep</b>	<ul style="list-style-type: none"> <li>• Lease of LPL Property to Non-LPL entities</li> <li>• Lending Services (3 year)</li> </ul>	<ul style="list-style-type: none"> <li>• 2025 Q2 Statistics</li> <li>• Financial Update through August 2025</li> </ul>	Sherwood Branch
<b>Oct</b>	<ul style="list-style-type: none"> <li>• Collections Management (3 year)</li> <li>• Intellectual Freedom (3 year)</li> <li>• Business Continuity</li> </ul>		East London
<b>Dec</b>	<ul style="list-style-type: none"> <li>• Health &amp; Safety Commitment</li> <li>• Workplace Harassment Prevention</li> <li>• Workplace Violence Prevention</li> </ul>	2025 Q2 statistics Statement of Expense-Senior Administration Report Administration Awarded Contracts Report	Cherryhill