

REPORT TO THE LIBRARY BOARD

DECEMBER 5, 2024

SUBJECT: Central Library Roofing Repairs Contract
PURPOSE: For Approval
PREPARED BY: Lakshay Gaur - Director, Financial and Facility Services
PRESENTED BY: Lakshay Gaur

RECOMMENDATION:

It is recommended that the Library Board approve a contract for Atlas Apex Roofing for repairs of Central Library roof. The total amount is **\$542,725.00**

PROCUREMENT

The Library's *Procurement of Goods and Services Policy* states:

13.1 Request for Tender (RFT) procedures shall be used where:

- a) The total cost is expected to be greater than \$50,001;
- b) The requirement can be fully defined, and
- c) The Best value for the Library can be achieved by an award selection made on the basis of the lowest bid that meets all terms, conditions and specifications.

The RFT was posted online to Bids & Tenders and a mandatory site visit was conducted on Tuesday, November 12, 2024. 11 contractors bid for the work.

COST

The contract cost (excluding HST) is for **\$542,725.00**

FUNDING

The contract is supported by the Library's Capital Lifecycle Budget.

NEXT STEPS

Pending Board approval, the contractor will move forward with repairs ASAP.