



REPORT TO LIBRARY BOARD

JANUARY 23, 2025

SUBJECT: Core HP Server Replacement Purchase
PURPOSE: For Approval
PREPARED BY: Jon Macdonald - Director, Information Technology
PRESENTED BY: Jon Macdonald - Director, Information Technology

RECOMMENDATION:

It is recommended that the Library Board award a contract to Compugen Inc. for the capital purchase of 3 core HP servers HP DL385 GEN 11 servers inclusive of a 5-year warranty for all maintenance, services, and firmware updates.

BACKGROUND:

The current 4 core HP servers were purchased in January of 2019, and have provided reliable service to the Library. The core software platform will no longer support the hardware on these systems, preventing the ability to upgrade software to current release levels, and properly maintain security patches. Hardware continuity has to be maintained to support failover and fault tolerant service across the platform.

Compugen Inc. is a long-standing supplier to Supply Chain Ontario and the Ontario Education Collaborative Marketplace (OECM), as a Vendor of Record representing HP. They have worked with and been a supplier to the Library for many years, providing excellence in service and support of the HP platforms.

PROCUREMENT

Utilizing Ontario Education Collaborative Marketplace (OECM) vetted and authorized request for proposals, and in adherence with the Library's Procurement Policy, that states the following:

Section 14.4

Single Source means that there is more than one source of supply in the open market, but only one source is recommended due to predetermined and approved specifications.

The procurement may be conducted using a Single Source process if the goods and/or services are available from more than one source, but there are valid and sufficient reasons for selecting one supplier in particular, as follows:

14.4 g) It is advantageous to the Library to acquire the goods or services from a supplier pursuant to the procurement process conducted by another public body,

This purchase is also supported by the following provision of Section 14.4:

14.4 d) There is a need for compatibility with goods and/or services previously acquired or the required goods and/or services will be additional to similar goods and/or services being supplied under an existing contract.

Section 14.5 of the Policy requires Board approval of single source purchases over \$50,000.

COST

The 3 servers cost \$67,899.00 each for a total cost of \$203,697.00 excluding HST.

FUNDING

Capital Funds exist in our current non-facility (IT) lifecycle renewal budget to cover the costs.

NEXT STEPS

Pending Board approval, we will move forward with awarding the contract to Compugen Inc.