

Charter of Library Use Policy

Effective Date: January 23, 2025

Review: January 2029

PURPOSE

The Charter of Library Use is an umbrella policy identifying several key policies which define the relationship between Library users and the London Public Library (Library) in terms of expected behaviours and responsibilities. These policies are:

- Technology and Internet Use;
- Rules of Conduct, and
- Unattended Children.

DEFINITIONS

- **Contracted Security Services** means personnel contracted to provide security for the Library
- **Library Employee** means a person who is employed by the Library and includes all Employees, including Page and Casual staff.
- **Library Property** means land and buildings owned or leased by the Library and anything attached to the land, such as a bench or shed.
- **Library Volunteer** means a person who voluntarily extends their services to actively support the Library, and who does so without remuneration.
- **Patron** means any person utilizing the services of the Library or Library Property.

SCOPE

This policy applies to all patrons, Library Employees, Library Volunteers and Contracted Security Services staff using or accessing our facilities in person or remotely. All are expected to follow the laws and regulations of Canada, the Province of Ontario and the City of London. Particular attention is given to:

- *Canada's Anti-Spam Legislation* (SC 2010, C-23);
- *Canadian Charter of Rights and Freedoms*;
- *Copyright Act* (RSC1985, c C-42) and other legislation governing intellectual property;
- *Criminal Code of Canada* (RSC 1985, c C-46) and other legislation governing public conduct;
- *Child, Youth and Family Services Act, 2017* (SO 2017, c 14, Sched 1) and other legislation governing the rights of children;
- *Ontario Human Rights Code* (RSO 1990, c H19);
- *Ontario Public Libraries Act* (RSO 1990, c C44), and
- *Ontario Trespass to Property Act* (RSO 1990, c T21)

POLICY STATEMENT

The Library aims to provide a welcoming and safe environment for Patrons and Library Employees, Library Volunteers and Contracted Security Services alike.

Individuals using Library services and resources are expected to act with respect and consideration for other users, for Library Employees, Library Volunteers, Contracted Security Services and for Library Property.

It is the responsibility of Library Employees to ensure that Patrons adhere to Library policies. Library Employees will make every effort to apply these policies in a fair, dignified and positive way.

Any individual found in violation of Library policy risks loss of privileges, exclusion from the Library, cost-recovery damages and prosecution.

INQUIRIES

CEO & Chief Librarian