



REPORT TO LIBRARY BOARD FEBRUARY 20, 2025

SUBJECT: Data Storage Equipment Purchase - Correction
PURPOSE: For Approval
PREPARED BY: Jon Macdonald - Director, Information Technology
PRESENTED BY: Jon Macdonald - Director, Information Technology

RECOMMENDATION

To retroactively approve the additional expenditure of \$4,334.87 for the previously approved purchase of a NetApp ASA C250 Storage Array.

BACKGROUND:

On January 23, 2025 Board Meeting, the Library Board approved a recommendation to purchase a NetApp ASA C250 Storage Array. Staff utilized Supply Chain Ontario's vetted and authorized RFPs, and in adherence with the Library Procurement of Goods and Services, Section 14.4 d. for \$115,570 excluding HST.

Upon placing the order, it was discovered by the distribution center that a licence had been missed in the calculation of the package price, resulting in an increase of \$4,334.87 for a total of \$119,904.87 excluding HST.

In comparison to all bids submitted, the corrected cost was still \$ 30,590 lower than the next closest.

Despite the additional cost, the purchase was completed at \$119,904.87 because all potential vendors stated that a 6% increase in prices would be applied as of Feb 1, 2025 to account for the current exchange rate between the Canadian and US dollar. If delayed, the cost would have increased to \$127,099.